



## **FOOD VENDOR APPLICATION**

Please review these application instructions carefully before completing the application. If we are unable to contact you with the information provided in the application, your application will not be processed.

1. The application can be submitted to [2025mctvendorapps@gmail.com](mailto:2025mctvendorapps@gmail.com) with the required documentation.
2. After Vendor Coordinators have reviewed the submitted application, the applicant will be emailed an Authorization to Proceed with Payment Form.
3. The vendor will make payment to the Cashier's Office.
4. Once the payment receipt is received, the applicant will email it to the Vendor Coordinators at [2025mctvendorapps@gmail.com](mailto:2025mctvendorapps@gmail.com) or submit it in person.
5. The vendor will receive an email confirmation that the application is complete and that they will be a vendor for the 61st Annual Mul-Chu-Tha Fair and Rodeo.

### **A completed application will include:**

- Completed Food Vendor Application
- Complete Application for Environmental Health Service (EHS) Temporary Food Establishment Permit
- Copy of GRIC Business License or Special Event License
- List of individuals assisting in booth & food preparation
- Provide food handlers cards for individuals assisting in booth and food preparation
- Signed and dated by the person in charge of the booth



## **FOOD VENDOR APPLICATION**

### **Deadline Dates**

- The deadline to submit for EHS Temporary Food Establishment Permit is Friday, February 14, 2025, at 5:00 p.m.
- The deadline to submit GRIC Business License: Friday, February 21, 2025 at 5:00 p.m.
- The deadline to submit the Vendor Application is Monday, February 24, 2025, at 5:00 p.m.

### **Cashiers Office Information**

- Governance Center - Hours: Monday-Friday, 8:00 a.m. - 4:30 p.m.
  - 525 W. Gu U Ki Rd. Sacaton, AZ 85147, Phone: (520) 562-9621
- D6 Service Center - Hours: February 3 and 17, 2025, 10:00 a.m. - 3:00 p.m.
  - 5230 W. St. Johns Rd. Laveen, AZ 85339, Phone: (520) 550-1264
- Cash, Checks, Money Order & Credit Card Payments Accepted



## FOOD VENDOR APPLICATION

**Limit of 2 spaces per person and 1 Application per space**

### Check one:

☐ Gila River Community Member

GRIC Tribal ID #: \_\_\_\_\_

Fee: \$250.00

☐ Non-Community Member

Fee: \$350.00

### Food Type:

☐ Frybread

☐ Beverages

☐ Other: \_\_\_\_\_

### Set Up Type:

☐ Booth

☐ Truck/Trailer (Measurements: Length: \_\_\_\_\_ Width: \_\_\_\_\_)

Business/Organization Name: \_\_\_\_\_

Point of Contact: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_



## FOOD VENDOR APPLICATION

### Booth Workers

List the names of individuals and jobs they will perform while working in the booth, attach a separate sheet(s) if needed. All workers must have a valid food handler's card.

Name	Job	Name	Job
1.		10.	
2.		11.	
3.		12.	
4.		13.	
5.		14.	
6.		15.	
7.		16.	
8.		17.	
9.		18.	



## FOOD VENDOR APPLICATION

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### Booth Layout

Please attach a set up for your proposed food vendor booth in operational form.  
(20' length x 15' wide)

(Side - 20')



(Front - 15')

### Proposed Menu and Prices

If you require additional space for menu items, please attach a separate sheet.

Item	Price
1.	\$
2.	\$
3.	\$
4.	\$



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The vendor agrees to comply with the following conditions:

- No animals are on the premises, except disability-assisting dogs.
- Absolutely no unauthorized kids or persons are allowed in the cooking/prep area at any time. No children under 16 are allowed in the food booth.
- The vendor shall surrender the premises to the MCT Fair at the end of the event in the same condition as received.
- The vendor accepts total responsibility for their booth and its safety in relation to fire, theft, accident, or any destructive cause, injury to the public that might occur within the confines of the vendor's booth and area, or injury to the vendor or their employees or agents while on the MCT Fairgrounds.
- All booths must display their ORIGINAL GRIC Business License (no copies) on the upper right side for the duration of the event. Failure to do so will result in non-compliance, and the booth will be unable to operate until the GRIC Business License is displayed.
- GRIC Fire, GRIC Occupational Safety & Health (OSH), and Building Safety will conduct pre-operational inspections before opening operations.
- NO generators of any kind will be allowed. Exceptions allowed for mobile trailers/trucks.
- Vendors must provide their own change for cash transactions. MCT Fair nor Finance Dept. will be allowed to give change to vendors.
- No vendors are allowed to share a booth space with another vendor. One booth space per vendor.
- Food booths will only be allowed 6 people max inside working at a time.
- The above parties and the vendor coordinators will conduct random operational inspections during the duration of the MCT Fair.



## **FOOD VENDOR APPLICATION**

### **CERTIFICATION OF APPLICANT**

I am responsible and solely in charge of my booth and agree to comply with the rules, regulations, and agreements outlined in the application. I understand the Gila River Indian Community, Communications and Public Affairs Office will not be responsible for bodily injury, theft, or damages incurred before, during, or after the event.

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Printed Name

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Signature

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Date